The Constitution of the International OK Dinghy British Class Association

1 Title

The full title of the Association will be:
'International OK Dinghy British Class Association' (IOKDBCA)

2 Insignia

The insignia of the Class shall be as shown on the sail plan for the Class.

3 Objects

The objects of the Association shall be:

(i) To maintain the one design character of the International OK Dinghy.

(ii) To collaborate with World Sailing, OK Dinghy International Association (OKDIA), and Royal Yachting Association (RYA) where necessary in the management of the International OK Dinghy British Association.

(iii) To promote local, regional, national and international racing in the Class.

(iv) To encourage the development of the Class in all areas of the country

(v) To co-ordinate and manage the affairs and the rules of the Class in Great Britain.

(vi) To serve the interests of owners in the Class by co-coordinating the activities of IOKDBCA and other OK Dinghy Class Associations and by maintaining close co-operation with other National Associations and yachting organizations.

4 Membership

The International OK Dinghy British Class Association has an open membership. It is open to boat owners and non-owners, in either full membership, associate membership or Honorary membership of the class.

5 Categories of Membership

i Full Membership

Full membership members are those who have paid their annual subscription to the International OK Dinghy British Class Association. Full members will be entitled to vote at AGMs and Special General Meetings, and hold any position of Class Officer. Full members are generally OK Dinghy owners. Full members can participate in all national and international regattas; propose candidates for election to the International OK Dinghy British Class Association Committee and receive full communication services and annual stickers.

There are two categories of full membership:

National which allows entry to national regattas

International which allows entry to national and international regattas

ii Associate Membership

Associate membership members are those paying a subscription at a lower rate than full membership to the International OK Dinghy British Class Association. Associate members can attend AGMs and can contribute to the discussion but they have no vote, nor can they make proposals or be elected to the committee of the International OK Dinghy British Class Association. They may be co-opted onto the IOKDBCA committee. Typically, non-owners and those who choose to charter an OK Dinghy would be considered Associate members. They may seek permission to participate in national regattas; they are entitled to full communication services.

iii Honorary Membership

Honorary members pay no annual subscription; this has been waived in full agreement with the Committee in recognition of services rendered to the International OK Dinghy British Class Association. They are entitled to full communication services.

iv Membership Fees

The membership fee (subscription) for each category of membership shall be proposed by the Committee to the Members at the AGM annually. Any changes shall be approved by a majority vote and it shall become operative on the 1st day of January in the year following and must be paid by 31st March of that current year. If not paid in time the privileges and benefits of membership may be lost. All members will be notified of the current rates of subscription each year.

6 Officers and Committee:

The Office Bearers of the Association shall be the Chair, Vice Chair, Secretary, Treasurer, Fixtures Secretary and Marketing manager who shall be elected every two years at the Annual General Meeting. Retiring officers may be re-elected. The AGM shall also elect up to six members to form a Committee, with the Office Bearers, to assist in the duties of running the Association which include liaison with OKDIA on all things technical including the Class Rules, a website manager, a training officer, a dinghy show coordinator and a social events coordinator. The Office Bearers also have the power to co-opt additional members to the Committee during the year.

6.1 Committee Duties

The Committee shall undertake the various tasks and jobs of the association distributed by the Chair and Officer Bearers; these duties include the day-to-day management of IOKDBCA, website management, organisation of the dinghy exhibition, training, management of Rules and Measurement.

6.2 Committee Meetings

a) The Committee shall have the power to co-opt not more than 2 representatives to fill temporary positions. The Committee need not fill a vacancy arising in the Committee unless the total number of Committee members has dropped below the minimum of 4. Co-opted members shall hold office only until the next AGM takes place.
b) The Committee shall have the power to make recommendations to the Members in General Meeting or by email for alterations in or additions to the Association Constitution.
c) A minimum of three committee meetings shall be held during one calendar year.
d) At meetings of the Committee 4 of the elected members shall form a quorum.
e) All the meetings must be Minuted and accessible to interested parties.

6.3 Duties and responsibilities of the Chair

The Chair should act as a figurehead of the Association, chair the AGM, co-ordinate the activities and direction of IOKDBCA as agreed by the Committee, liaise with OKDIA and RYA at an official level.

6.4 Duties and Responsibilities of Class Secretary

The Secretary should act as the first point of contact for incoming prospective members, keep good records of members and their dinghies and look after the day to day running of the Association. The duties will also include Minuting committee meetings, co-ordinating the renewal of membership and be responsible for communicating all relevant decisions of the Committee to members of OKDIA and members of the IOKDBCA where directed by the Committee.

6.5 Duties of the Treasurer

The Treasurer shall have charge of the funds of the International OK Dinghy British Class Association, make such disbursements as the Committee shall direct, for example OKDIA and RYA dues and keep an accurate account of transactions to give a true and fair view of the

state of finances of the International OK Dinghy British Class Association, and prepare an annual balance sheet as at the 30th September in each year which shall be audited at least once annually. Authority to make payments and receipt of monies shall be validly evidenced only by the signature of the Treasurer or his or her deputy as appointed by the Committee.

6.6 Duties of the Vice Chair

The Vice Chair will deputise for the Chair at an official level in the Chair's absence. The Vice Chair will support the Chair by carrying out all duties that the Chair delegates to him/her.

6.7 Fixtures Secretary

The Fixtures Secretary will arrange a full programme of one day and two day Open meetings for the year covering most of the UK. Venues and timings may be discussed with the Committee prior to confirmation of booking the event.

6.8 Marketing manager

The Marketing manager will arrange advertising on the website and at events, provide marketing materials to promote the Class and liaise with sponsors to manage IOKDBCA's relationship with them. He/she will actively seek sponsorship for events such as the National Championship, Inland Championship and international events that may be held in the UK.

7 Voting

Fully paid up members shall have one vote each. The Chair shall have the casting vote.

8 Registration and Measurement

IOKDBCA shall appoint official class measurers in conjunction with the RYA which will issue the Measurement certificate. Issue of World Sailing builders plaques and sail number allocation shall be managed by the Class Secretary.

9 Annual General Meetings

9.1 Format

(i) The Annual General Meeting of the International OK Dinghy British Class Association shall be held each year at the National Championship. In case there is no British Championship the Committee shall call an AGM at a place considered convenient to the majority of members, the precise date, time and place being at the Committee's discretion.

(ii) At least 6 weeks' notice shall be given in writing to members of any general meeting including agendas and supporting papers.

(iii) Voting will be by show of hands by full members of IOKDBCA attending the AGM.

(iv) A simple majority of votes is required to pass a motion except for those decisions concerned with the Class Rules. A decision to recommend to OKDIA a change in or addition to the class rules shall require a majority of two-thirds.

(v) At any meeting the Chair shall have a casting vote.

(vi) At any AGM of the International OK Dinghy British Class Association 10 Full Members shall be present to form a quorum.

10 Business at an AGM

The AGM of the International OK Dinghy British Class Association shall elect a Chair, Vice Chair, Class Secretary, Treasurer, Fixtures Secretary and Marketing manager and up to a further six representatives to form the Committee. It will appoint an Auditor. The annual accounts will be presented and approved by the Members. A subscription rate will also be approved.

11 Special General Meetings

A Special General Meeting may be called by the Chair or Class Secretary upon receipt by the Class Secretary of a request in writing from not fewer than four full members. The rules governing the calling and conduct for such meetings shall be the same as for the AGM, except for the time and place.

12 Alteration of the Constitution

12.1 Alteration of the Constitution

Any changes to this constitution must be agreed by a majority vote at a special general meeting. Amendments to this constitution, of dissolution of the Association, must be conveyed to the Secretary in writing; the Secretary and other officers shall then decide on the date of a special general meeting to discuss proposals, giving members at least four weeks' notice.

12.2 Dissolution

IOKDBCA may be dissolved if deemed necessary by the members by a two-thirds majority vote at a special meeting. Any assets or remaining funds after debts have been paid shall be returned to their providers or transferred to sailing charities or similar groups at the discretion of the Committee.

This constitution was adopted at an AGM held at Herne Bay Sailing Club on September 22nd 2017 and replaces all pre-existing Constitutions.

Signed Chair _____ Print name D. M LOVEGROVE

Signed Treasurer _____ Print name P. S. PIKE

Signed Secretary _____ Print name M. A. REDDYHOFF

Signed Committee Member _____ Print name D. BOURNE

Signed Committee Member _____ Print name R. TIDY.

Signed Committee Member _____ Print name D. ELLIS